

[YOUR ADDRESS HERE]

18TH AUGUST, 2020.

THE DIRECTOR
GHANA EDUCATION SERVICE
ATWIMA NWABIAGYA NORTH DISTRICT
BAREKESE

APPLICATION FOR CONFIRMATION AS A TEACHER.

NAME:

STAFF ID:

SSF. NO.:

RANK:

CONTACT:

I humbly write to apply for confirmation as a teacher in your district.

I completed Wesley College of Education and graduated in May 2018. I sat for the Teacher Licensure Examination in April 2020 and passed. Subsequently, I was posted to Adankwame Basic School and have remained at the post to date.

I am counting on your good offices for a favourable response.

Attached are photocopies of my Teacher's certificate, current payslip and filled appraisal form for your perusal.

Thank you.

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